This course is designed to provide graduate students with experience in statistical consulting, and to discuss some of the skills required to be an effective consultant. The course will be offered over the entire year, but the overall work load will be approximately equivalent to a half-credit graduate course.

PEOPLE

Instructor
Alison Gibbs
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Most of your contact will be with Alison who will be evaluating your work. Her primary responsibility is to the students of this course. Tamara will be scheduling your appointments with clients. Her primary responsibility is to the clients. Barbara is another resource we are lucky to have in the department. She will be available to assist clients and students in the course as her schedule permits.

MEETINGS
Meetings in the fall term will take place on Tuesdays from 1:10–3:00 p.m. in SS 2101. The first meeting is Tuesday, September 17. We will not meet every Tuesday. The meeting time will likely shift in the spring term. Meetings with clients will take place on Tuesdays and Wednesdays as scheduled by Tamara. It is essential that you give your availability to both Tamara and Alison as soon as possible.

CONTENT AND ORGANIZATION
The course will consist of a combination of classroom discussion and instruction and meetings with clients and projects arising from these meetings. Some of the classroom work will result in assignments to be handed in (approximately two per term). For client meetings, Tamara will inform you when you are scheduled to meet a client. Typically, Tamara and Alison will be at
the meeting, as well as possibly Barbara and another student. After the meeting you will be required to give Alison a brief summary of the consultation. When appropriate, you will be given assignments to analyse data provided by clients. Towards the end of the course, you will give a presentation to the class about a project that you worked on.

**EVALUATION**
Your final grade will be weighted as follows:
Assignments from class meetings 20%  
Summaries of consultations and data analysis projects from clients 40%  
Presentation of one consulting project 20%  
Participation in class discussions and consulting sessions 20%

**SUGGESTED REFERENCES**